

CCCC VEHICLE USE LOG

Date of Reservation: _____

Driver Name: _____ Vehicle: Passenger Cargo Van

Date of Use: _____ Time of use: from _____ To _____

Vehicle Key: time checked out _____ returned _____

Purpose of Use: _____

Odometer Reading: beginning _____ ; end _____

Gasoline Tank Level: beginning _____ % end of use: _____ %

Gasoline Tank Filled: Gallon \$ _____

If there is any accident, incident, vehicle problem, or any observation of unusual situation, please describe below:

Please fill and return this Vehicle use log to the folder in Church office along with the vehicle key!

Warning:

- Only designated drivers can operate (drive) the vehicle
- For personal usage, the user must refill the gas tank to no less than previous level.
- After each usage, the vehicle must be cleaned and returned to the original condition